

DEPARTMENT OF FACILITY MAINTENANCE
CITY AND COUNTY OF HONOLULU

1000 Ulu'ohia Street, Suite 215, Kapolei, Hawaii 96707
Phone: (808) 768-3343 • Fax: (808) 768-3381
Website: www.honolulu.gov

KIRK CALDWELL
MAYOR



ROSS S. SASAMURA, P.E.
DIRECTOR AND CHIEF ENGINEER

EDUARDO P. MANGLALLAN
DEPUTY DIRECTOR

IN REPLY REFER TO:
14-145

June 27, 2014

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

2014 JUL -3 AM 10:18
RECEIVED
CITY CLERK
C & C OF HONOLULU

Dear Chair Martin and Councilmembers:

SUBJECT: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu provides that positions authorized within the specified permanent position count and temporary position count for each activity under the Executive Operating Budget may be established, filled, and have funds allotted to them. In accordance with this provision, two (2) Equipment Operator positions in the Department of Facility Maintenance will be filled temporarily with a personal services contract. Additional information on this position is as follows:

1. Type of Temporary Position Required:

Two (2) temporary Equipment Operators allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

Commencing in July 2014 with possible extensions/renewals as required and allowed under the Revised Charter of the City and County of Honolulu.

3. Total Cost of the Temporary Position:

\$26,824 (estimate)

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
June 27, 2014
Page 2

4. Source of Budgetary Savings, Which Will Accrue to Finance the Temporary Position:

Funds are available from the FY15 Civil Service positions (pending approval from the Council and Department of Budget and Fiscal Services).

5. Unforeseen or Emergency Circumstance Justifying the Need for the Temporary Position:

These positions are needed to perform the additional responsibilities required by Ordinance 29, Related to Stored Property.

Sincerely,



Ross S. Sasamura, P.E.
Director and Chief Engineer

APPROVED:



Ember Lee Shinn
Managing Director